

Friday Update for 3/26/2010

From Provider Agreements...

- At the Provider Meeting, some providers asked for a definition of excused versus unexcused absences in relation to Rilya Wilson reporting requirements (BG-1 children). Use the same definitions as outlined on the School Readiness Absence Documentation Form. A copy is attached as the **first attachment**. Clarification on the reporting process for next year's agreement will be offered at the next Provider Meeting and in the Provider Orientations for the 2010-2011 School Readiness and VPK Agreements.
- Another issue raised in a Provider Meeting was for ELC to provide an updated phone listing. This is the **second attachment**.
- VPK Provider Conference Call will be held Thursday, April 8, 2010 at 12:30pm. A reminder and the agenda will be sent out Wednesday morning, April 7, 2010. Information will be posted at www.elc-manatee.org as well.

From Quality and Education...

- The Resource Lending Library has some overhead projectors available. Please contact Erin Sutton at extension 253 to arrange to get one. These will be distributed on a first come, first serve basis.
- **DON'T FORGET TO REGISTER FOR THE MANATEE CONFERENCE ON YOUNG CHILDREN, SATURDAY APRIL 10, 2010.** Registration forms are on www.elc-manatee.org under Events.
- Safe Children Coalition is holding its first annual conference. The flyer and registration forms are the **third and fourth attachments**.

From Child Health and Development...

- Please check www.elc-manatee.org to make sure ALL the ASQ SCREENINGS for your site have been completed. Children are added throughout the month. This link will take you to the ELC-Manatee home page. Select "Providers" above, then click on "ASQ's" under Child Health and Development.
- There is a new link that has been added on our homepage that is located under Provider and Teacher Resources called "Login for ASQs". Also, the ASQ reminder emails that are sent are just a general reminder to all providers. These do not necessarily mean that you have an ASQ to complete rather just a reminder to check! If you receive a message that says "No Records Found" this means you do not currently have any ASQs to complete. As always if you have questions please call us at extension 240.

Have a great weekend!

ELC Staff



School Readiness Documentation of Absence

This form is necessary to accompany the attendance roster when a child **exceeds 3 unexcused absences** in a calendar month. Beyond 3 absences, 7 additional days may be available for reimbursement. (OEL Policy 60BB-4.500 (2))

Child's Name (only one per form)	Month	Year

Provider	Documentation attached?	Dates on documentation match requested dates?
	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

ABSENCES 1-3

A child can have 3 undocumented absences during the month. Please specify which dates are for undocumented absences:

Date of Month:

_____ Day 1
 _____ Day 2
 _____ Day 3

ABSENCES 4-10

Reimbursement shall be authorized for no more than 3 absences per calendar month per child except in the event of extraordinary circumstances in which case written approval provided by the parent justifies excessive absence for up to an additional 7 days. (**Documentation must be attached, matching the exact dates listed**)

Date(s) of Month:

Extraordinary circumstances include the following:

_____ Hospitalization of child or parent with appropriate documentation
 _____ Illness requiring home-stay as documented
 _____ Death in the immediate family with appropriate documentation (i.e. obituary, death certificate)
 _____ Court order visitation with appropriate documentation (i.e. court order)
 _____ Unforeseen documented military deployment or exercise of the parents

Important Note: Payment is NOT guaranteed and may be jeopardized if there is no documentation included. If denied, it is the parent's responsibility to reimburse provider for days not reimbursed by the ELC.

Parent Signature: _____ Date: _____

Provider Signature: _____ Date: _____

For ELC Office Use:

Date Submitted: _____ Dates match documented: Yes No
 Reasons coincided with policy: Yes No Approved: Yes No
 ELC Designee Signature: _____



EARLY LEARNING COALITION OF MANATEE COUNTY, INC.
 3526 NINTH STREET WEST, SUITE 200
 BRADENTON, FL 34205

(941) 757-2900
www.elc-manatee.org

Dept.	Person	Extension	Fluencies	Fax
	Gabriela Sorto	101	Spanish	
	Wanda Couch	100		
ADMINISTRATION				757-2915
	Paul Sharff	201		
	Pam Behr	202		
	Sharon Oakes	203		
	Karen Holman	205		
	John Braun	206		
	Peter Hill	207		
	Lisa Morrison	208		
	Fred Bruneau	209		
RESOURCE and REFERRALS				757-2916
	Wendy Holden	211		
	Rosanna Lozoya	212	Spanish	
	Fran Padilla	213	French/Spanish	
ELIGIBILITY and ENROLLMENT				757-2916
	Candace Pryor	222		
	Jennifer Moore	223		
	Cori Perry	224		
	Maria Sanchez	225	Spanish	
	Danielle Goforth	226		
PROVIDER PAYMENTS				757-2918
	Chip Armer	231		
	Anna Zamarripa	232	Spanish	
	Nancy Jacoby	233		
	David Hall	234		
CHILD DEVELOPMENT				757-2917
	Pat Harmon	241		
	Tina DiPietrantonio	243		
	Kerry Wolfkill	244		
QUALITY and EDUCATION				757-2917
	Pam Parmenter	261		
	Susan Crowley	262		
	Felicia Bonner	264		
	Olivia Gartner	265		
	Erin Sutton	253		
COMPLIANCE				757-2917
	Jay Burnell	204		
	Anna Maria Carleton	263	Italian	
	Juliet Welch	266		
	Cari Whiddon	267		
	Beverly Vanover	268		

1st ANNUAL SCC CONFERENCE

May 7, 2010

8:30a.m. – 5:00p.m.

Presented by



Location: *State College of Florida*, Lakewood Ranch Campus
7131 Professional Pkwy. E., Sarasota, FL

Guest speakers:

JACK LEVINE, MA

Founder, 4Generations Institute

Taking Good Care of Ourselves; So We Can Take Better Care of Others:
Balancing our personal, family, professional and community lives

TRISH ADAMS, MA, LMHC

Safe Children Coalition

Trauma Outcome Process

TARI ALLAN, LMHC

Manatee Glens (K.I.T.E)

Sexual abuse treatment for children

PHILLIP "PJ" BROOKS, MA, LMHC

First Step of Sarasota

Addiction and the Impact of Prescription Drugs

Where are they now? Successful clients tell their story

Presented by former SCC clients

JACK LEVINE, MA

The Crossroads of Politics and Policy: How to Advocate Without Getting Run Over
Leveraging our expertise for improving public policy within nonprofit and government rules

Please submit completed **REGISTRATION FORM** by **Friday, April 30, 2010**

Lunch not provided.

For more information please contact

Casey Jimenez (941) 371-4799 x192 or SCCTraining@sarasota-ymca.org

Safe Children Coalition
 1st Annual Conference
 May 7, 2010

To register complete below form and submit email to SCCTraining@sarasota-ymca.org by **April 30, 2010**.
 For more information contact Casey Jimenez at 941-371-4799 ext. 192

Space is limited so register early

LAST NAME	FIRST NAME	E-MAIL ADDRESS	
MAILING ADDRESS	CITY	STATE	ZIP CODE
TELEPHONE NUMBER	SOCIAL SECURITY NUMBER		

For office use only

Course Title	Course Number	Day	Date	Location (campus)
		Friday	May 7, 2010	Lakewood Ranch

Directions to State College of Florida(SCF), Lakewood Ranch Campus: I-75 to Exit 213 (University Pkwy.), head east on University Pkwy. to Business Blvd. Turn right (south) on Business Blvd. to Professional Pkwy. E. Turn left on Professional Pkwy. E. SCF Campus is on the left. Conference auditorium is located in The Center for Innovation and Technology.