

ELC-Manatee VPK Providers Conference Call
December 10, 09
12:30-1:04

Meeting Summary

I. Welcome and Roll Call

a. ELC Staff on call:

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|-----------------------|--|----------|
| 1. Stephanie Danforth | sdanforth@elc-manatee.org | ext. 266 |
| 2. Pam Parmenter | pparmenter@elc-manatee.org | ext. 261 |
| 3. Cari Whiddon | cwhiddon@elc-manatee.org | ext. 267 |
| 4. Sharon Oakes | soakes@elc-manatee.org | ext. 221 |
| 5. Wendy Holden | wholden@elc-manatee.org | ext. 211 |
| 6. Pat Harmon | pharmon@elc-manatee.org | ext. 241 |

b. Participating Provider Programs

1. A+ Learning Academy
2. School District of Manatee County
3. A Readiness Learning Academy 59th and SR 70
4. Palma Sola Early Learning Academy
5. Children's Academy of SW Florida
6. La Petite Academy (SR 70,37th & Vintage)
7. Mind and Body
8. Happy Go Lucky
9. The Palace
10. Ellen Meade School of Creative Learning
11. Lighthouse Kids Preschool
12. Marvelous Daycare
13. A Child's Galaxy

II. Provider Issues /Questions

There were no additional items, comments, or concerns to bring to the agenda.

III. State Level Updates

- a. DOE-Readiness Rate Timeline: Providers will be receiving a letter from DOE that will outline the process of preparing the Readiness Rate for the school year 2008/09. The letter will include the Florida Kindergarten Readiness Rate Website (www.vpk.fldoe.org), timelines, and the provider verification of data process. Provider will be asked to verify data on VPK students from the 2008/09 school year. Once this data is processed then preliminary scores will be sent out to the providers. There will be a 14 day dispute period for providers to correct data, not scores. Once the dispute period is over, scores will be publicly posted on the Readiness Rate Website, (early March). Please take note the maximum score on the Florida Kindergarten Readiness Rate is 200 for the 08/09 year. Previously, the maximum score was 300 but due to changes in the FLKRS this year's highest score will be 200. Please inform staff members and families of this important change. The Low Performing Provider cut off scores will

be announced after final scores are publicly posted. This is cutoff score is determined by the State Board of Education.

IV. ELC Issues

- a. Substitution Policy- A reminder that the substitution policy is now in effective as of December 1, 2009. The number of substitute hours for the Lead VPK teacher must be tracked for the school year. No more than 30% of the 540 instructional hours maybe assigned to a substitute for a lead teacher. There are two ways to track substitute hours on the ELC website (www.elc-manatee.org). On the ECL website under VPK, there are two links. Providers can down load a tracking form to be placed in the VPK class and substitutes can log hours each time they substitute in for a VPK Lead Teacher, or providers may use the on-line working version of the tracking form that calculates the hours for you.
- b. January Due Dates for New VPK Classes-Provider's who wish to start a new VPK class this January 2010 must get all paperwork to the ELC prior to the start of their VPK class. If a provider is seeking prepayment for the month of January all paperwork is due today 12/10/09. Please contact Stephanie Danforth for further information. Four children are required for a class to become active, in additional to all required paperwork (staff credentials and screening). Once a classroom is approved they will be added to the ELC Approved VPK Providers 2009/10 list.

V. Other Issues

- a. VPK Conference Call Time Change-The VPK Conference Call time will change from 12:30-2:00pm to 12:30-1:30pm effective next meeting. We will post a VPK Conference Call schedule for the 2010 year on the coalition website by December 18, 2009.
- b. Cari suggested to visit a website called www.phonevite.com. This service offers mass phone messaging capabilities to groups, similar to what the Manatee County School District uses to communicate important messages to their parents. This could be a more cost effective means of communication when compared to postage and printing. There is a free trial offer for this service.

VI. Next conference call date:

- a. Day: Thursday, January 14th 2010
- b. Time: 12:30-1:30 PM