



# Parent Rights and Responsibilities for VPK

Thank you for taking time to register your child for the free Voluntary Prekindergarten Program. Below is a list of certain rights and responsibilities of which to be aware. The VPK Parent Handbook contains additional important information for your review.

## RIGHTS

AS A PARENT, I HAVE THE RIGHT TO:

- Enroll my 4-year old child in the VPK program of my choice
- Enroll in a school-year or summer VPK program
- Select VPK program options that meet my child's needs using the VPK Provider Profile information contained on the ELC website
- Select a VPK program that follows approved VPK curriculum and guidelines and employs certified VPK instructors
- Withdraw my child one time and re-enroll my child in another VPK program under specific conditions

\_\_\_\_\_ INITIAL YOU HAVE READ THE RIGHTS ABOVE

## RESPONSIBILITIES

AS A PARENT, I AM RESPONSIBLE FOR:

- Complying with date of birth verification requirements
- Complying with residential address verification requirements
- Transporting my child to the VPK program
- Ensuring my child participates in kindergarten screening
- Complying with the provider's attendance and other program policies

\_\_\_\_\_ INITIAL YOU HAVE READ THE RESPONSIBILITIES ABOVE

## OTHER IMPORTANT INFORMATION TO KNOW

- **Certificate of Eligibility**  
Sign and give to the Manatee County VPK provider of your choice. The provider will contact the Early Learning Coalition to confirm enrollment of your child in their program.
- **Attendance**  
The provider you select will review their attendance policies with you. The VPK program itself also has specific absence policies. When signing your child in and out of the provider site daily, you must give time in and out and sign your complete name. Each month you will be required to sign a form which verifies your child's attendance for that month. Your compliance with this process ensures the provider will be paid for all days your child attends.
- **Screening**  
It is the provider's responsibility to offer a curriculum that prepares children to be ready for kindergarten. This is confirmed through a screening which is administered to your child during the first few weeks of kindergarten.
- **Readiness Rates**  
VPK law requires the State Board of Education to adopt a minimum readiness rate that demonstrates satisfactory delivery of the VPK program. Kindergarten readiness rates must be based exclusively upon results of the statewide kindergarten screening for students completing the VPK program. Providers who have a score below the minimum rate are required to submit an improvement plan. VPK Readiness Rates are accessible online at <https://vpk.fldoe.org>.

*The readiness rate serves as an additional piece of information that families may use to determine if a VPK program is best suited for their family. It should not be the sole factor in making this important decision for a child's early education.*

## VERIFICATION OF RECEIPT

Yes  No

I have received a copy of the VPK Parent Handbook and have reviewed and understand my rights and responsibilities contained in this document.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
ELC Staff Signature

\_\_\_\_\_  
Date