

Quality Committee Meeting Minutes  
April 6, 2009 12:30 pm

**Packet Contents:**

Minutes from January 6, 2009 meeting  
Guiding Principles for Curriculum  
Curriculum Approval Process  
List of Curricula

**Present:** Dr. Kathryn Stuckey, Chair (v); Susan Miller (v)

**Absent:** Jennifer Radebach (v); Linda Guritz (v); Janice Mee (nv); Annette Larkin (nv); Janet Hamstra (nv); Kim Coleman (nv); Kristen Terrell (nv); Debbie Moore (nv)

**Also Present:** Anna Maria Carleton (ELC); Susan Crowley (ELC); Olivia Gartner (ELC); Felicia Bonner (ELC); Pam Parmenter (ELC); Cari Whiddon (ELC); Stephanie Danforth (ELC); Renee Cottrell (nv)

**Welcome and Introductions**

Dr. Kathryn Stuckey welcomed the committee members and thanked them for their participation. Upon the arrival of Susan Miller, Dr. Stuckey declared a quorum was present.

**Minutes**

Minutes were presented to the committee for approval. Minutes were approved as presented.

**Action Items:**

1. Motion: Carry forward to the full board the motion to approve Guiding Principles for Curriculum as amended by the addition of the following statement: "Curriculum shall demonstrate meeting the domains of the current standards of the state of Florida for children ages birth through five and/or current VPK standards."  
Motion: Susan Miller; Second: Dr. Stuckey  
Motion passed.
2. Motion: Carry forward to the full board the motion to approve the Curriculum Approval Process as presented.  
Motion: Susan Miller; Second: Dr. Stuckey  
Motion passed.
3. Motion: Carry forward to the full board the motion to add the following list of curricula to the Coalition Approved Curricula List, and to delete Emergent Curriculum from the list:  
*Curiosity Corner*  
*DLM Early Childhood Express*  
*Doors To Discovery*  
*Early Learning and Literacy Model (ELLM) Plus*  
*Houghton Mifflin Pre-K*  
*InvestiGator Club Prekindergarten Learning System*  
*Ready! Set Leap! Program*  
*Let's Begin with the Letter People (including Big Book Math and Big Book Science)*

*Literacy Express Comprehensive Curriculum*  
*Saxon Early Learning*  
*Opening the World of Learning ( OWL)*  
*Scholastic Early Learning Program*  
*We Can!*  
*Wright Skills/ Growing with Mathematics*  
*Montessori*  
*Creative Curriculum for Infants and Toddlers*  
*Beyond Cribs and Rattles*  
*Creative Curriculum for Family Child Care*  
*Active Learning Series – Infants through Fives and Special Needs*  
*High/Scope for Infants and Toddlers*  
*Wee Learn*  
*Emergent*  
Motion: Susan Miller; Second: Dr. Stuckey  
Motion passed.

4. Dr. Stuckey requested the following information from staff for the next Quality Meeting:
  - a. Where are we realistically with quality funds through the end of April?
  - b. Compile a list of currently used curricula with count of providers using it.
  - c. Compile a list of what education level school readiness providers and VPK providers have and what they feel they need.
  - d. Develop a cost projection of providing the assessment tools to providers, then add in cost of providing “All About...” books to providers.

**Information:**

- a. Manatee Community College is on the brink of being awarded a four-year degree with teacher certification for teachers of children ages birth through four years of age. The MCC Board must first vote, then the proposal moves to the State Board of Education sometime this summer for approval.
- b. Checklist monitoring is going well and ELC is on target to complete the monitoring in May. By April 22, we should have monitored 144 programs. When the task is complete, ELC will have been in over 1400 classrooms/care giving areas since the 3<sup>rd</sup> week of January. The Quality Team has begun the provider results reporting process.
- c. The Quality Team was introduced:
  - a. Anna Maria Carleton, Early Learning Specialist – Inclusion
  - b. Susan Crowley, Early Learning Specialist, Infant and Toddler focus, Team Leader
  - c. Olivia Gartner, Early Learning Specialist, Family Child Care focus
  - d. Felicia Bonner, Early Learning Specialist, Director/Program Management focus
  - e. Cari Whiddon, Early Learning Specialist – VPK Monitor
  - f. Stephanie Danforth, Early Learning Specialist, Provider Agreement Files focus and assist with VPK monitoring
  - g. Pam Parmenter, Director of Quality Initiatives.

The next Quality Committee meeting will be May 5 at 12:30 pm.

Approved:

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Dr. Kathryn Stuckey, Chair

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Date